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# LABAT-ANDERSON INCORPORATED

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TELEX NUMBER: 5106005227 LABAT AND

## MEETING REPORT #1

EPA Contract No.: 68-01-7331

CDM Contract No.: TESK-TEAM-0004

Work Assignment No.: 632, 633, 634, 637, 639

Meeting Date: October 5, 1987

Location: EPA Region II Headquarters, New York, New York

Attendees: EPA Region II - Alida Karas  
Helen Shannon  
Glenn Wilmar  
Lance Richman

LABAT-ANDERSON Inc. - Brent Harvey  
Ingrid Rosencrantz

Subject: Performance of HRS Ranking of Federal Facilities

Document No: 6020-1000-0014

Distribution: Alida Karas, EPA Region II Federal Programs Office

Bob Goltz, CDM Regional Manager

1. This meeting was held to obtain initial background information for the five Federal Facilities that have been selected by EPA Region II Federal Activities Office for ranking under the HRS system. LABAT-ANDERSON Incorporated will perform the ranking of these facilities under the requirements of the assigned contract as established in the work plans.

2. The EPA provided existing file information on the five sites assigned to be ranked. The material for the Seneca Army Depot and the Plattsburgh AFB does not need to be returned because the EPA has file copies. The material for Fort Monmouth, Air Force Plant #38, and Stewart AFB needs to be copied and the originals returned to EPA Region II. The map of Plattsburgh AFB also needs to be returned to the EPA, but not until the project is completed.

3. Each site was briefly described by the respective EPA site contact. General issues associated with the background information available for each site were discussed. It was agreed that the EPA should be contacted before any contact with the respective sites is made. EPA would notify the site contact that we would be contacting them, and then we may deal

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directly with the site contact. It was agreed that the EPA would not have to make the initial contact with local drinking water personnel, State Offices, etc. unless practice showed the third parties required this clearance with the EPA.

4. The EPA Region II Office was not optimistic that the background material for the sites would be sufficient to rank all of the sites under the HRS system. (It should be noted that the background material for the Stewart AFB, Newburgh, New York site was the most comprehensive data package obtained and that it should be possible to rank this site. This site is Work Assignment No. 633. However, the background material packages obtained for the other sites is much less complete.) However, the EPA stated that if LABAT-ANDERSON Incorporated concluded that a site could not be ranked with currently available data, EPA would like LABAT-ANDERSON Incorporated to provide recommendations on what other supplemental data should be obtained that would allow the site to be ranked under the HRS system.

5. The materials received will be entered into the document log and tracking system at LABAT-ANDERSON Incorporated upon return of the traveling personnel.